



MANCAL CORPORATION

A member of the Mancal Group

POSITION POSTING

Senior Systems Administrator

LOCATION: Calgary Office
REPORTING TO: Manager, Information Systems

RESPONSIBILITIES:

The Senior Systems Administrator is an integral member of the Mancal Information Technology team. Key responsibilities of the position include but are not limited to the following:

- Monitor/maintain the Exchange/Skype for Business infrastructure;
- Manage the local and Azure Active Directory environments;
- Develop a secure strategy to migrate to Office 365 platform;
- Assist with the enhancement of cloud-based policies;
- Ensure data integrity through the use of storage policies and backup tools;
- Manage our VMWare environment;
- Test and update the Business Resumption Plan process as needed;
- Manage the wired and wireless infrastructure;
- If necessary, liaise with third-party vendors for sales and support;
- Evaluate and recommend products for purchase; and,
- Assist in developing long-term strategies and capacity planning for meeting future IT needs.

QUALIFICATIONS:

To meet the challenges of this role, we are seeking an enthusiastic, energetic and extremely organized self-starter with outstanding computer and people skills. This individual will need to be capable of managing multiple responsibilities in a deadline-driven environment. The ideal candidate will have a post-secondary degree/diploma from a recognized program with a minimum of 10 years' related experience. Expert knowledge of Microsoft Active Directory and Azure-based technologies, Office 365, Intune, and Skype for Business is essential. Experience with VMWare, Commvault, Wi-Fi, and storage is also preferable. Proven experience with troubleshooting principles, methodologies, and issue resolution techniques as well as excellent written, oral, interpersonal and presentation skills.

QUALIFIED APPLICANTS SHOULD REPLY IN WRITING TO:

Mancal Corporation Attention: Human Resources at humanresources@mancal.com